

WEST ORANGE BOARD OF EDUCATION
Public Board Meeting - 8:00 p.m. – October 6, 2014
West Orange High School
51 Conforti Avenue

Minutes

Meeting convened at 8:10 p.m.

I. ROLL CALL OF THE MEMBERS AND PLEDGE OF ALLEGIANCE

Present: Mrs. Mordecai, Mrs. Lab, Mrs. Casalino, Mr. Charles, Mr. Robertson

II. NOTICE OF MEETING: Please take notice that adequate notice of this meeting has been provided in the following manner:

- A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on June 10, 2014.
- B. That said notice was sent by regular mail to the West Orange Township Clerk and the Editors of the West Orange Chronicle and the Star-Ledger.
- C. That said notice was posted in the lobby of the Administration Building of the Board of Education.

III. CONSIDERATION OF THE CLOSED AND PUBLIC MEETING MINUTES OF SEPTEMBER 22, 2014 (Att. #1)

MOTION: Mrs. Lab

SECOND: Mr. Charles

VOTE: 5-0 (VV)

IV. SUPERINTENDENT/ BOARD REPORTS

- A. LRE Settlement Presentation
- B. Breakfast After the Bell
- C. Testing Results Presentation on October 20, 2014
- D. Week of Respect
- E. HIB Report
- F. Athletic and/or Extra Curricular Update

V. QUESTIONS FROM THE PUBLIC ON AGENDA ITEMS

VI. READING OF THE FOLLOWING BOARD POLICIES: (N/A)

VII. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS

A. PERSONNEL

1. Resignations / Retirements

Superintendent recommends approval to the Board of Education for the following non-certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
George Hood	WOHS	Custodian	Retirement (9 years)	1/1/2015
Patricia Cockburn	Gregory	Instructional Assistant	Resignation	10/6/14*
Michael Esquerre	Roosevelt	Instructional Assistant	Resignation	<u>10/6/14</u>
Mackenzie Miller	Pleasantdale	Instructional Assistant	Resignation	10/3/14

*or sooner as determined by the Superintendent

2. Rescissions

Superintendent recommends approval to the Board of Education for the following certificated staff rescission(s):

Name	Location	Position	Effective Date
Jacqueline Cruz	Liberty	Softball	10/6/14
Valerie Gino	Liberty	Conflict Resolution	9/19/14

3. Terminations

Superintendent recommends approval to the Board of Education for the following certificated staff termination(s):

Name	Location	Position	Effective Date
Christine Shahadi	Pleasantdale	Special Education	10/22/14

4. Appointments

a. Superintendent recommends approval to the Board of Education for the following certificated staff appointment(s):

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Patricia Cockburn	Gregory	Special Education (Leave Replacement)	McCall	MA	2	\$276.90 per diem	10/7/14 - 6/19/15
Allison Gibbons	Gregory	Extended Assignment Substitute	Rowberg	N/A	N/A	\$200 per diem	9/4/14 - 10/17/14
Allison Gibbons	Gregory	Music (Leave Replacement)	Rowberg	BA	2	\$259.31 per diem	10/20/14 - 10/31/14
Ralph Goodwin	Admin. Building	Interim Assistant School Business Administrator	New	N/A	N/A	\$600 per diem (2 days per week)*	10/1/14 - 11/28/14
Louis Venturi	St. Cloud	Art (Leave Replacement)	Dell'Italia	MA	2	\$276.90 per diem	10/20/14 until end of assignment

* or as assigned by the Superintendent

- b. Superintendent recommends approval to the Board of Education for the following non-certificated staff professional development stipend(s):

Name	Location	Position	Professional Development Program	Stipend	Effective Date
Maria Carmen Fraguas	WOHS	Administrative Assistant	NJAEOP Option I	\$1,222	8/15/14
Maria Carmen Fraguas	WOHS	Administrative Assistant	NJAEOP Option II	\$2,482	8/15/14

- c. Superintendent recommends approval to the Board of Education for the following additional certificated staff assignment(s):

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Keri Orange	Pleasantdale	Administrative Coverage	N/A	N/A	N/A	\$97.37 per diem (with lost prep) \$62.37 per diem (without lost prep)	9/15/2014 - 10/25/2014

- d. Superintendent recommends approval to the Board of Education for the following negotiated athletic assignment(s):

Name	Location	Position	Stipend	Effective Dates
Jesse Aporta WOHS	WOHS	Assistant Hockey Coach	\$8,481	2014-2015
Thomas Brennan District Substitute	WOHS	Volunteer Football Coach	N/A	2014-2015
Jacqueline Cruz WOHS	WOHS	Assistant Softball Coach	\$8,481	2014-2015
Brian Wise OOD	WOHS	Volunteer Football Coach	N/A	2014-2015

- e. Superintendent recommends approval to the Board of Education for the following negotiated co-curricular assignment(s):

Name	Location	Position	Stipend	Effective Dates
Brian Ille Hazel	Hazel	Athletic Club	\$500	2014-2015
Boris Ioshpa Hazel	Hazel	Math Club	\$500	2014-2015
Lewis Kelly WOHS (revised)	WOHS	Jazz Band	\$2,144 (prorated)	1/5/15 - 6/30/15
Stephanie Nesbitt Liberty	Liberty	Conflict Resolution	\$358.75	2014-2015
Marybeth Sabates Hazel	Hazel	STEM Club	\$500	2014-2015
Geraldina Scalia Hazel	Hazel	Zumba Club	\$500	2014-2015
Michael Serino Hazel	Hazel	Computer Club	\$500	2014-2015

Jennifer Sissman Hazel	Hazel	Lego Club	\$500	2014-2015
Lauren Volpe Liberty	Liberty	Conflict Resolution	\$358.75	2014-2015

- f. Superintendent recommends approval to the Board of Education for the following other additional assignment(s):

Name	Location	Position	Rate of Pay	Effective Dates
Bonnie Cohen Goodman	Washington	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Samantha Weiner	Roosevelt	Instructional Assistant Art Club	\$23.00 per hour as assigned	2014-2015 (not to exceed 26 hours combined for assignment)
Carmen Urciuoli	Roosevelt	Instructional Assistant Art Club	\$23.00 per hour as assigned	2014-2015 (not to exceed 26 hours combined for assignment)

- g. Superintendent recommends approval to the Board of Education for the following substitute appointment(s) at the appropriate substitute rates for 2014-2015:

Name	Certification Code	Teacher	Instructional Assistant	Administrative Assistant	Lunch Aide	Nurse	Custodian
Erica Barbosa	Substitute	X	X	X			
Thomas Brennan	Substitute	X	X	X			
Racheal Groce	Substitute	X	X	X			
Bruce Halstead	Substitute	X	X				
Renee Kuten	Standard	X	X				
Thealisa Moss	Substitute	X	X	X			
Bianca Noelcin	Substitute	X	X				
Stephanie Stevenson	Substitute	X	X	X			
Andrew Zhang	Substitute	X	X	X			

5. Leaves of Absence:

- a. Superintendent recommends approval to the Board of Education for the following leaves of absence for certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Kristen Azzato (Family-revised)	Edison Special Ed	9/2/14 - 10/10/14	10/13/14 - 12/12/14	N/A	12/15/14
Anita Crompton (Medical)	Redwood Basic Skills	9/29/14 - 1/2/15	N/A	N/A	1/5/15
Lewis Kelly (Family)	WOHS Music	N/A	11/17/14 - 1/2/15	N/A	1/5/15

Diane LaPenta (Family)	WOHS Art	1/5/14 - 1/30/15	2/2/15 - 4/29/15	NA	4/30/15
Stacy Mazzola (Family)	Liberty Math	1/5/15 - 2/26/15	2/27/15 - 1/31/16	2/1/16 - 8/31/16	9/1/16
Meredith Schwartz (Family-revised)	Edison Physical Ed	1/5/15 - 1/30/15	2/2/15 - 8/31/15	N/A	9/1/15
Hope Thomas (Family)	WOHS Science	N/A	11/17/14 - 5/1/15	N/A	5/4/15
Jessica Viavattine (Family)	Washington Grade 4	11/10/14 - 12/22/14	12/23/14 - 2/25/15	N/A	2/26/15

b. Superintendent recommends approval to the Board of Education for the following leaves of absence for non-certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Katie DePoalo (Medical)	Mt. Pleasant Instructional Assistant	9/8/14 - 10/8/14	N/A	N/A	10/9/14
David Dickman (Medical)	WOHS Instructional Assistant	10/2/14 - 10/31/14	N/A	N/A	11/3/14
John Diminich (Medical)	WOHS Custodian	9/16/14 - 10/8/14	N/A	N/A	10/9/14

6. Transfers

Superintendent recommends approval to the Board of Education for the following transfers of certificated staff:

Name	From	Position	To	Position	Effective Date
Tracey McCall	Gregory	Special Education	Pleasantdale (Shahadi)	Special Education	10/7/14 voluntary

7. Superintendent recommends approval to the Board of Education for the following job description(s) (Att. # 2):

Job Description	New	Revised
School Board Attorney		X

Personnel - Motion to table Item 7

MOTION: Mrs. Casalino

SECOND: Mr. Robertson

VOTE: 5-0 (RC)

Personnel - Items 1 through 6

MOTION: Mrs. Casalino

SECOND: Mr. Robertson

VOTE: 5-0 (RC)

B. CURRICULUM AND INSTRUCTION

1. Recommend approval of Central Office Calendar (revised) for the 2014-2015 school year. (Att. #3)
2. Recommend approval of Field Trips for the 2014-2015 school year. (Att. #5)
3. Recommend approval of West Orange High School Mountaineer SAT/ACT Boot Camp.

Test	Test Date	Boot Camp Dates	Student Fee
SAT	November 8, 2014	October 22, 23, 27, 28, 29, 30; November 3, 5, 2014	\$60.00
SAT	January 24, 2015	January 12, 13, 14, 15, 20, 21, 22, 23, 2015	\$60.00
SAT	May 2, 2015	April 20, 21, 22, 23, 27, 28, 29, 30, 2015	\$60.00
ACT	June 13, 2015	June 1, 2, 3, 4, 8, 9, 10, 11, 2015	\$60.00

4. Recommend approval of the following new textbook adoption request: Living in the Environment, Cengage Learning, for AP Environmental Science course, Grades 11, 12; Cost: 54 hardcover books, including 6-year e-book licenses at \$146.00 each.

Curriculum and Instruction - Items 1 through 4

MOTION: Mrs. Lab

SECOND: Mr. Charles

VOTE: 5-0 (RC)

C. FINANCE

1. Recommend approval of the 10/6/14 Bills List: (Att. #6)

Payroll/Benefits	\$ 1,890,947.87
Transportation	\$ 181,820.85
Special Ed. Tuition	\$ 396,585.18
Instruction	\$ 229,193.98
Facilities	\$ 207,926.44
Capital Outlay	\$ 165,870.28
Grants	\$ 19,891.60
Food Service	\$ 7,041.62
Textbooks/Supplies/Athletics/Misc.	\$ 234,205.31
	\$ 3,333,483.13

2. Recommend retroactive approval of July 2014 transfers within the 2014-2015 budget in compliance with N.J.A.C. 6A:23-2.11(A)2.

From Account	Description	Amount	To Account	Description	Amount
11-150-100-101	Home Ins. Sal.	\$100,000	11-150-100-320	Home Ins. OOD Facility	\$100,000
11-000-262-525	Ins. Adm. Fees	\$25,000	11-000-263-610	Grounds Fees	\$25,000

12-000-400-722	Bldg. Improve.	\$1,155,000	12-000-400-450	Constr. Svcs.	\$1,155,000
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3. Recommend approval of purchase of Systems 3000 Visual Payroll module in the amount of \$19,450 in order to bring the processing of the district's payroll in-house for greater efficiency and annual cost savings. The fee includes the module as well as District staff training. (Att. #7)
4. Recommend approval of received tuition for the 2014-2015 School Year, for the following, retroactive to September 1, 2014.

STUDENT ID#	PROGRAM	DISTRICT	RECEIVED TUITION
1401002	Resource	Livingston Public Schools	\$25,711

5. Recommend approval for Helen Cox, Speech Therapist, South Orange, NJ, to provide speech therapy to Student #3005914, attending Golda Och Academy, for the 2014-2015 School Year, retroactive to September 2, 2014 as per ISP at the rate of \$115 per 45 minute session, not to exceed \$5,000, funded thru IDEA nonpublic money.
6. Recommend approval for tuition adjustment for Allegro School for the 2012-2013 School Year in the amount of \$1,904.
7. Recommend approval for Audit Rebill payment to The Children's Institute for the 2012-2013 School Year for Extraordinary Services in the amount of \$445.
8. Recommend approval for Morris Union Jointure Commission to provide Home Based ABA services to Student #2806102, 4 hours per week x approximately 37 weeks at \$145 per hour, plus 1 hour of supervisory services for every 10 hours of ABA at the rate of \$205 per hour, plus 2 hours of initial supervisory services for student assessment and program development for a total of \$25,560 for the 2014-2015 School Year.
9. Recommend approval for reimbursement to parent for tuition for Student #996071 in the amount of \$2,130 for transition services as per IEP.
10. Recommend approval for Delta T Group, Woodbridge, NJ, to provide substitute nursing services in district for the 2014-2015 School Year, at the rate of \$43 per hour for RN, \$33 per hour for LPN, not to exceed \$60,000.
11. Recommend approval for Bayada Nurses, North Brunswick, NJ, to provide substitute nursing services in district for the 2014-2015 School Year, at the rate of \$60 per hour for RN, \$44.50 for LPN, not to exceed \$40,000.

12. **Recommend approval for Loving Care Agency, Hasbrouck Heights, NJ to provide in district substitute nursing and/or nursing services for field trip coverage at the rate of \$60 per hour for an RN and \$55 per hour for an LPN for the 2014-2015 School Year, not to exceed \$40,000.**
13. **Recommend approval for the following out of district placement change for the 2014-2015 School Year, effective 10/20/14:**

Student #	Classification	Old Placement	New Placement	Budgeted Tuition
1311009	Autistic	Sawtelle Learning Center, Montclair, NJ	MUJC Developmental Learning Center Warren, NJ	\$72,963.50 \$473.79 per diem

14. **Recommend appropriation of \$141,917 from 2013-2014 Extraordinary Aid to Equipment repair, account code 11-000-262-426-16-61.**

15. **Recommend approval of the following resolution:**

WHEREAS, the West Orange ("District"), as deemed necessary, sends students to out of district private schools for students with disabilities ("PSSD"); and

WHEREAS, Youth Consultation Services, Inc. ("YCS") operates PSSDs at various locations in New Jersey; and

WHEREAS, District students placed at YCS PSSDs receive meals meeting the nutritional requirements of the Child Nutrition Program that is administered by the New Jersey Department of Agriculture; and

WHEREAS, the District does not require YCS to charge District students for meals being provided.

NOW THEREFORE, BE IT RESOLVED, as follows:

Section 1. District Does Not Require Charges for Meals. The District's Board of Education resolves that it does not require YCS PSSDs to charge students for reduced and/or paid meals.

Section 2. Effective Date; Repealer. This Resolution shall take effect immediately. All prior resolutions or parts thereof inconsistent herewith are hereby repealed to the extent of such inconsistency.

16. **Recommend acceptance of NJSIG/NJEIF (New Jersey Schools Insurance Group/NJEIF Subfund) 2013 Safety Grant Program Award notice for the purchase of security cameras for all buildings and installation of appropriate lighting to ensure safe entrance and egress to all buildings within the district, in the amount of \$11,996.84 (Att. #8)**

17. Recommend acceptance of the following donations:

- 18 Uniforms to Roosevelt Girls Soccer Team from Doug and Angie Nevins
- Xylophones, snare drum, a drum set and a few other small percussion instruments to Roosevelt School from a parent, a professional musician
- Back to School Bags (including pens, pencils, note book binders, loose leaf paper, glue sticks, T shirts) to Edison School from Rev. Steven Excel Deaver, Cathedral Kingdom Living Church. Each bag is valued at \$25-\$30.
- School supplies (pencils, pens, binders, paper, notebooks, sharpies) from The United Presbyterian Church of West Orange to Hazel Avenue School. Donation valued at \$150.
- School supplies (pencils, pens, binders, paper, notebooks, sharpies) from the 8 to 8 Barber Shop in West Orange to Hazel Avenue School. Donation valued at \$150.

18. Recommend approval/acceptance of Applications for School Business requests:

Name	Conference	Dates	Amount	Funded
Beverly Tindall	NJASL 2014 Annual Fall Conference Long Branch, NJ	10/26/14-10/27/14	\$95.00	Local Funds
Jillian Guinta	NJASL 2014 Annual Fall Conference Long Branch, NJ	10/27/14	\$85.00	Local Funds
Michele Zimmerman	NJMEA Music Conference	2/19/15-2/20/15	\$150.00	Local Funds
Jamie Podhurst	Assyria to Iberia New York, NY	10/27/14	\$16.00	Local Funds
Mary Maliszewski	2014 NJMEA Convention New Brunswick, NJ	2/19/15	\$150.00	Local Funds
Karen Wynn	Rutgers Center for Literacy Professional Development Series New Brunswick, NJ	10/21/14, 12/12/14, 1/23/15, 4/14/15, 6/4/15	\$750.00	Title III Grant
Lissette Santa	Rutgers Center for Literacy Professional Development Series New Brunswick, NJ	10/21/14, 12/12/14, 1/23/15, 4/14/15, 6/4/15	\$750.00	Title III Grant
Sharon Fumia	Rutgers Center for Literacy Professional Development Series New Brunswick, NJ	10/21/14, 12/12/14, 1/23/15, 4/14/15, 6/4/15	\$750.00	Title III Grant
Christine Aker	Woodcock Johnson IV Tests of Achievement New Providence, NJ	1/12/15	\$185.00	Local Funds

Nancy Feldman	School Nurses as 1st Responders Almonesson, NJ	10/15/14	\$109.14	Local Funds
Beth Hochheiser	NJMEA Conference East Brunswick, NJ	2/19/15- 2/20/15	\$222.00	Local Funds
Nelson Sanchez	New Jersey School Counselor Conference Fall 2014 Long Branch, NJ	10/12/14-10/13-14	\$425.00 (Amended from \$305.25 on previous board approved application for school business request)	Local Funds
Louis Pallante	HESSA Training Institute for School Counselors South Orange, NJ	12/5/14	\$0	
Denise DePascale	NJASL 2014 Fall Conference Long Branch, NJ	10/27/14	\$95.00	Local Funds
Kelly Hart	NJSBA 2014 Workshop and Exhibition Atlantic City, NJ	10/28/14-10/29/14	\$0	
Tara Donetiello	NJSCA 2014 Annual Fall Conference Long Branch, NJ	10/12/14-10/13/14	\$195.00	Local Funds
Pamela HalsteadStewart	Identifying and Managing at Risk Youth in Schools and the Community Edison, NJ	10/24/14	\$100.00	Local Funds
Karen Johnson	NJDEC Annual Fall Conference Union, NJ	10/24/14	\$95.00	Local Funds
Kim Fields-Murphy	ASHA Convention 2014 Orlando, FL	11/20/14-11/21/14	\$385.00	Local Funds
Rosemary Allins	School Nurses as 1st Responders Almonesson, NJ	10/15/14	\$114.56	Local Funds
Susan Jankowski	NJ International Dyslexia Association Fall Conference Somerset, NJ	10/24/14	\$223.00	Local Funds
Susan Jankowski	Woodcock Johnson IV Tests of Achievement New Providence, NJ	11/21/14	\$235.00	Local Funds
Eileen McMahon	Building Foundations in Early Childhood Education Union, NJ	10/24/14	\$95.00	Local Funds
Guerlyne Millington	2014 HESSA Training Institute for School Counselor Paramus, NJ	10/31/14	\$0	
Guerlyne Millington	Letter Writing Workshop Somerset, NJ	10/1/14	\$0	

Sanhita Kar	Inclusion Classroom: How to Implement Differentiation Belleville, NJ	10/21/14	\$0	
Lee Cohen	Recent Developments in Behavioral, Social and Clinical Assessment of Children Teaneck, NJ	10/13/14	\$100.00	Local Funds
Michele Thompson	A Basic Guide to Intervention and Referral Services Monroe, NJ	11/10/14	\$0	
Dena Dubroff	Inclusion Classroom: How to Implement Differentiation Belleville, NJ	10/21/14	\$0	
Carlene Hernandez	The Transformation Process Somerset, NJ	10/24/14	\$223.00	Local Funds
Colleen Grandinetti	Inclusion Classroom: How to Implement Differentiation Belleville, NJ	10/21/14	\$0	
Shari Whitman	Inclusion Classroom: How to Implement Differentiation Belleville, NJ	10/21/14	\$0	
Diane Sinisi	Building Foundations in Early Childhood Education Union, NJ	10/24/14	\$85.00	Local Funds
Erica Valentini	Building Foundations in Early Childhood Education Union, NJ	10/24/14	\$85.00	Local Funds
James Aquavia	Rutgers Center for Literacy Development Piscataway, NJ	10/21/14, 12/12/14, 4/14/14, 6/4/14	\$691.76	Local Funds
Sheniece Jackson	Rutgers Center for Literacy Development Piscataway, NJ	10/21/14, 12/12/14, 4/14/14, 6/4/14	\$691.76	Local Funds
Adam Wasko	Rutgers Center for Literacy Development Piscataway, NJ	10/21/14, 12/12/14, 4/14/14, 6/4/14	\$691.76	Local Funds
Kimberly DeMeo	Rutgers Center for Literacy Development Piscataway, NJ	10/21/14, 12/12/14, 4/14/14, 6/4/14	\$691.76	Local Funds
Peggy Geher	Rutgers Center for Literacy Development Piscataway, NJ	10/21/14, 12/12/14, 4/14/14, 6/4/14	\$691.76	Local Funds
Laurie Bush	Rutgers Center for Literacy Development Piscataway, NJ	10/21/14, 12/12/14, 4/14/14, 6/4/14	\$691.76	Local Funds
Carmen Gordillo	Rutgers Center for Literacy Development Piscataway, NJ	10/21/14, 12/12/14, 4/14/14, 6/4/14	\$691.76	Local Funds

19. Recommend approval for Brookfield Schools to provide home instruction to student # 2506103 for the 2014-2015 school year, at the rate of \$73 per hour, for 4 hours per week for 10 weeks for a total of \$2,920.
20. Recommend approval for Performance Matters on-site training (3 days at a cost of \$5,400) and UNIFY Test Admin Bundle - PARCC Online Assessment (at a cost of \$7,500, including a one-time fee of \$3,500) for a total cost of \$12,900.

Finance - Items 1 through 20

MOTION: Mrs. Lab

SECOND: Mrs. Casalino

VOTE: 5-0 (RC)

D. REPORTS

VIII. REPORT FROM THE BOARD PRESIDENT AND/OR BOARD MEMBERS

- IX. **MOTION FOR THE NEXT BOARD MEETINGS to convene:** in executive session at 6:00 p.m. on October 14, 2014 at the Administration Building; and in executive session at 6:00 p.m. on October 20, 2014 at West Orange High School.

MOTION: Mr. Robertson

SECOND: Mrs. Casalino

VOTE: 5-0 (VV)

X. PETITIONS AND HEARINGS OF CITIZENS

- XI. **ADJOURNMENT at 9:56 p.m.**

MOTION: Mrs. Lab

SECOND: Mr. Charles

VOTE: 5-0 (VV)